


The Road to Better Governance

TUESDAY, AUGUST 19, 2025 ★ 11:00 AM-4:45 PM
SHERATON GRAND AT WILD HORSE PASS

Presented by National Association of Parliamentarians Educational Foundation 

An essential overview of parliamentary procedures in tribal governance

This **FREE** one-day workshop is designed specifically for tribal leaders and staff, tribal members, and others engaged in tribal governance.

SCHEDULE AT A GLANCE

11:00 AM–12:00 PM	Opening Lunch
12:15 PM–1:15 PM	When One Size Doesn't Fit All: Challenges Faced in Tribal Governance Presenter: Shana D. Robedeaux, PRP
1:15 PM–2:15 PM	Main Motions: The First Step of Conducting Business in Meetings Presenter: Daniel A. Ivey-Soto, PRP, CP-T
2:15 PM–2:30 PM	Break
2:30 PM–3:30 PM	Making Motions Work: Effectively Using Subsidiary & Supporting Motions Presenter: C.J. Cabin, JD, PRP, CPP-T
3:30 PM–4:30 PM	Professional Registered Parliamentarians Answer Your Questions Moderator: Ramona M. Hill, DA, PRP
4:30 PM–4:45 PM	Closing Remarks

SESSION DESCRIPTIONS & SPEAKER BIOS

➤ **When One Size Doesn't Fit All: Challenges Faced in Tribal Governance**

Presenter: Shana D. Robedeaux, PRP

This workshop provides attendees a better understanding of the importance of governing documents, which documents are relevant in particular situations, and why the relevant documents vary from tribe to tribe. Governing documents for tribal entities can include constitutions and bylaws, tribal laws, state laws, federal laws, compacts, memorandums of agreement between tribal nations, rules of procedure for an elected body, and a plethora of other documents that may exist in a tribal government.

Shana D. Robedeaux, PRP, is a member of the National Association of Parliamentarians and a Professional Registered Parliamentarian. Ms. Robedeaux served as Vice-President and Secretary of the Oklahoma State Association of Parliamentarians. Her career is characterized by dedicated service and knowledge of parliamentary procedure as well as unwavering commitment to tribal government and culture. For a diverse range of organizations,

Ms. Robedeaux conducts research, delivers presentations, serves as secretary and parliamentarian for both in-person and electronic meetings, and provides board orientations, focusing on the fundamentals of *Robert's Rules of Order Newly Revised*. She advises on disciplinary procedures, including removal trials, oversees election processes for organizations, and offers parliamentary opinions and presentations. She currently serves as the Benefits Specialist for the Osage Nation Health Systems. To this role, she brings a wealth of experience from previous positions, including her tenure as the Tribal Operations Manager for the Delaware Tribe of Indians and a decade spent as the Clerk of the Osage Nation Congress. Ms. Robedeaux's extensive experience in tribal government instilled in her a profound understanding and appreciation of tribal culture and governance, enabling her to think critically and form a deep respect for the importance of parliamentary procedure. Her dedication to ensuring that meetings are conducted in a productive and efficient manner underscores her commitment to the rules and procedures governing such meetings.

➤ **Main Motions: The First Step of Conducting Business in Meetings**

Presenter: Daniel A. Ivey-Soto, JD, PRP, CP-T

Attend this workshop to explore how to propose new ideas as main motions in meetings. Covering the fundamentals of main motions, it includes making and handling main motions, the differences between original main motions and incidental main motions, and pointers on framing long or complicated motions.

Daniel Ivey-Soto, JD, PRP, CP-T, is a lifelong public servant who has served as a teacher, prosecutor, state elections director, and state senator. Senator Ivey-Soto's service includes a focus on empowerment and self-determination for Indian nations, tribes, and pueblos. A former teacher and now an attorney, he represents two charter schools with students from indigenous communities. Senator Ivey-Soto authored New Mexico's Native American Voting Rights Act, and his state remains the only one within the United States to adopt such a law. While serving in the New Mexico legislature, he was a member of the Senate Indian, Rural and Cultural Affairs Committee and was the lead sponsor of the Indian Family Protection Act, which preserves and extends the protections of the Federal Indian Child Welfare Act at the state level. He is a Professional Registered Parliamentarian and a Certified Parliamentarian-Teacher and currently serves as the National Association of Parliamentarians Legal Liaison and as a Director of the American Institute of Parliamentarians (AIP). His previous service includes that of Vice President of AIP and President of the American College of Parliamentary Lawyers.

➤ **Making Motions Work: Effectively Using Subsidiary & Supporting Motions**

Presenter: C.J. Cavin, JD, PRP, CPP-T

This workshop delivers practical information and step-by-step procedures for confidently utilizing subsidiary motions and other commonly used motions to ensure meetings are organized, efficient, and focused.

C.J. Cavin, JD, PRP, CPP-T, a member of The Choctaw Nation of Oklahoma, is a licensed attorney and a credentialed and experienced parliamentarian. Mr. Cavin serves as the Chief Parliamentarian for the Oklahoma House of Representatives, assisting 101 Representatives and professional staff process legislation. Additionally, he advises the presiding officer during the daily sessions of the legislature and addresses conflicts that arise during deliberations. He is a Certified Professional Parliamentarian-Teacher through the American Institute of Parliamentarians (AIP) and a Professional Registered Parliamentarian through the National Association of Parliamentarians (NAP). He is widely recognized as a leader in virtual meetings—not just best practices as a parliamentarian but also the necessary requirements that organizations must consider for their next virtual meeting.

Mr. Cavin serves as the NAP Parliamentarian, and the President of the American College of Parliamentary Lawyers. Formerly, he was the Chair of the NAP Commission on Credentialing and the AIP Parliamentarian, He also served on the authorship team for the *American Institute of Parliamentarians Standard Code, Second Edition*.

➤ Professional Registered Parliamentarians Answer Your Questions

Presenter: Ramona M. Hill, DA, PRP

Dr. Hill moderates a panel of Professional Registered Parliamentarians, C.J. Cavin, Daniel A. Ivey-Soto, and Shana D. Robedeaux, that responds to your questions and offers useful insights into parliamentary and governance matters.

Ramona M. Hill, DA, PRP, has expertise in meeting facilitation, process improvement, team building, and parliamentary procedure. Dr. Hill served as Associate Provost of Graduate and Continuing Studies and adjunct faculty member at Spring Hill College in Mobile, Alabama. She has worked in various industrial engineering and management positions in the papermaking and ship-building industries in Alabama, Florida, Maine, Mississippi, and Texas. Her background includes a Doctor of Arts in Communication, a master's degree in human resources management, dual Bachelor of Science degrees from Spelman College and Georgia Tech, and certifications in leadership development, train-the-trainer, and process improvement. Dr. Hill serves as conference and regional parliamentarian for national organizations, Trustee of the National Association of Parliamentarians Educational Foundation, and Chair of National Association of Parliamentarians Bylaws Committee. She also has served as a board member for the American Institute of Parliamentarians, Friends of the Burden Botanic Gardens (Baton Rouge), and the Delta Theta Omega Foundation.

About the National Association of Parliamentarians Educational Foundation



The National Association of Parliamentarians Educational Foundation (NAPEF) is a non-profit organization that provides funding for parliamentary education offerings, grants, and scholarships. To learn more about NAPEF, visit www.napef.org.